

## **ANNUAL GENERAL MEETING AGENDA**

The Annual General Meeting will be held 1.00pm, Friday 29 September, Lady Wilson Room, Sir Roland Wilson Building (Building 120), ANU, Canberra

*Paper circulated to list attendees and institutions represented*

### **1. Minutes of 2016 AGM**

Attached

Motion: The Minutes be received without amendment as an accurate record of proceedings

Moved:

Seconded:

### **2. Chair's Report**

### **3. Independent Audit Report and Certificate by Member of Committee**

Independent Audit Report – *to be signed by the Executive and the Auditor and then presented at the AGM*

Certificate by Member of Committee Attached

Motion: The auditor's report be accepted by the membership and the Certificate by Member of the Committee be signed

Moved:

Seconded:

*Sign Attachment 3.2: Certificate by Member of Committee*

### **4. Annual Subscription**

In 2017, in keeping with the two previous AGMs, we propose to maintain membership fees as presented:

- Under 250 EFTSL: \$938
- Under 1000 EFTSL: \$1,327
- Over 1000 EFTSL: \$1,565
- Two memberships: \$3,130
- Affiliate (non-voting) (30% of the "Under 250 EFTSL" rate): \$281
- Individual membership: \$100

Motion: The Membership fees be maintained

Moved:

Seconded:

### **6. Appointment of the Auditor**

Motion: The current Auditor, Rod Hutton of McLean Delmo Bentleys be re-appointed

Moved:

Seconded:

**7. Election of Executive**

7.1 Nomination List Attached

7.2 Ballot Paper Attached

*Appointment of Returning Officer*

**9. 2018 Conference Venue: Curtin University**

Co-option of Conference Convenor

**8. Any Other business**

*Executive convene immediately to elect Office Bearers*